

# WORKSHOP SCHEDULE

		Hands-on Classes														
		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
THURSDAY	A 10:00 - 11:40 am 100 min	UltraTax CS Setup Essentials Hands-on (1 of 2) SK Witherow (p.19)	GoSystem Tax 1065 Essentials 1 Hands-on SK Blake (p.20)	Practice CS Setup Essentials Hands-on (1 of 2) SK Spencer (p.22)	Financial Analysis CS Essentials Hands-on (1 of 2) SK Garcia, F. (p.16)	Practice CS Custom Formatting Essentials 1 SK Wright (p.22)	UltraTax CS: What's New SK Coffield, Leicher (p.19)	Building a Culture of Firm Optimization SK Kepczyk (p.25)	Small Business Server 2008 SK Goodfellow (p.25)	Practice CS: What's New SK Jagst (p.21)	Strategic Technology Planning & Budgeting SK James (p.25)	Engagement CS for Tax Workflow SK Wood (p.17)	How to Build a Write-up & Payroll Practice MGT Manning (p.26)	FileCabinet CS: Tips for Managing Your Paperless Workflow SK Kellerhals (p.23)	NetClient CS: What's New SK Guthrie (p.22)	Next Generation Accounting Firm MGT Root (p.27)
	B 1:20 - 3:00 pm 100 min	UltraTax CS Setup Essentials Hands-on (2 of 2) SK Witherow (p.19)	GoSystem Tax 1065 Essentials 2 Hands-on SK Stanifer (p.20)	Practice CS Setup Essentials Hands-on (2 of 2) SK Spencer (p.22)	Financial Analysis CS Essentials Hands-on (2 of 2) SK Garcia, F. (p.16)	Practice CS Custom Formatting Essentials 1 SK Wright (p.22)	UltraTax/1120 & 1065 Essentials 2 SK McCarty (p.19)	AICPA Top Technology Initiatives SK Kepczyk (p.25)	UltraTax CS Electronic Filing - Taking it to the Next Level SK Godbee (p.19)	What's "Cool" in Technology These Days SK Courtney (p.24)	The Paperless Office: Managing It Now SK Carmines (p.24)	GoFileRoom: What's New SK Howard (p.23)	Acquiring/Selling a Tax & Write-up Practice MGT Manning (p.26)	Introduction to Next Generation Payroll Products SK Knapp (p.17)	Protect Your Business from Fraud & Identity Theft MGT Bourdeaux (p.27)	Engagement CS from a Practitioner's Perspective SK Anderson (p.17)
	C 3:30 - 5:10 pm 100 min	Write-Up CS Financial Statement Formatting Essentials 2 Hands-on (1 of 2) SK French (p.16)	Accountant's Assistant Import from Quickbooks Pro Hands-on (1 of 2) SK Teeple (p.18)	Practice CS Project Management & Workflow Hands-on (1 of 2) SK Sanford (p.21)	Payroll Essentials 2 Hands-on (1 of 2) SK Hubbard (p.16)	UltraTax/1040 Essentials 2 SK Stanifer (p.18)	UltraTax CS: What's New SK Coffield, Leicher (p.19)	GoSystem Tax 1120 Essentials 2 SK Godbee (p.20)	Windows 7 SK Goodfellow (p.25)	Practice CS Staff Management Essentials SK Butler (p.22)	Value Pricing - Why It Works MGT Lawhorn (p.28)	Scanning Efficiencies & Best Practices SK Howard (p.24)	Paperless Payroll for the Tech Savvy Firm SK McCowan (p.24)	Introduction to Accounting CS SK Knapp (p.17)	Engagement CS for the Field Essentials SK Garcia, F. (p.16)	Adding Financial & Payroll Services Panel MGT LaFollette (p.28)
FRIDAY	D 9:10 - 10:00 am 50 min	Write-Up CS Financial Statement Formatting Essentials 2 Hands-on (2 of 2) SK French (p.16)	Accountant's Assistant Import from Quickbooks Pro Hands-on (2 of 2) SK Teeple (p.18)	Practice CS Project Management & Workflow Hands-on (2 of 2) SK Sanford (p.21)	Payroll Essentials 2 Hands-on (2 of 2) SK Hubbard (p.16)	Social Networking 101 SK Hoeft (p.26)	Getting Even More Out of UltraTax CS! SK Godbee (p.18)	GoSystem Tax: What's New SK Witherow (p.20)	Improving Productivity with Practice CS SK Spencer (p.21)	Time Management Best Practices MGT Beattie (p.27)	Microsoft Excel MGT Courtney (p.27)	Optimizing Software Integration within the CS Professional Suite & Beyond SK Mansfield (p.26)	Thomson Reuters Web Services for the Tech Savvy Firm SK McCowan (p.24)	From CES to You SK LaFollette (p.24)	Experience the Competitive Edge with Checkpoint MGT Hernandez (p.27)	UltraTax CS Client Documents: Boot Camp for the "Print If" Function MGT Leuthner (p.28)
	E 10:30 - 12:10 pm 100 min	Write-Up CS General Ledger Essentials 2 Hands-on (1 of 2) SK Garcia, L. (p.16)	Client Bookkeeping Solution Accounts Payable/Accounts Receivable Essentials Hands-on (1 of 2) SK French (p.18)	Practice CS Processing Essentials Hands-on (1 of 2) SK Sanford (p.21)	Practice CS Custom Formatting Essentials 2 Hands-on SK Wright (p.22)	UltraTax/1040 Essentials 2 SK Stanifer (p.18)	UltraTax CS: What's New SK Coffield, Leicher (p.19)	GoSystem Tax State & Local Tax Processing SK Blake (p.20)	UltraTax CS Electronic Filing - Taking it to the Next Level SK Godbee (p.19)	Fixed Assets CS Essentials SK McCarty (p.19)	FileCabinet CS Essentials for the Office Staff SK Kellerhals (p.23)	A Technical Consultant's Perspective on Paperless Audit Solutions MGT Tankersley (p.28)	Engagement CS from a Practitioner's Perspective SK Anderson (p.17)	Individual Tax Update T Harden (p.26)	Virtual Office CS Best Practices SK Guthrie (p.22)	Practice CS Implementation Panel SK Jagst (p.21)
	F 1:30 - 3:10 pm 100 min	Write-Up CS General Ledger Essentials 2 Hands-on (2 of 2) SK Garcia, L. (p.16)	Client Bookkeeping Solution Accounts Payable/Accounts Receivable Essentials Hands-on (2 of 2) SK French (p.18)	Practice CS Processing Essentials Hands-on (2 of 2) SK Sanford (p.21)	Practice CS Custom Formatting Essentials 2 Hands-on SK Wright (p.22)	UltraTax/1120 & 1065 Essentials 2 SK McCarty (p.19)	Introduction to Next Generation Payroll Products SK Knapp (p.17)	GoSystem Tax Tools SK Blake (p.20)	Taking Your 1040 Practice to the Web SK Kellerhals (p.18)	Practice CS: What's New SK Jagst (p.21)	The Paperless Office: Managing It Now SK Carmines (p.24)	A Technical Consultant's View of Tips & Tools for Successfully Managing Paperless Engagements MGT Tankersley (p.28)	GoFileRoom Firmflow SK John (p.23)	Business Tax Update T Harden (p.26)	Value Pricing - Why It Works MGT Lawhorn (p.28)	Adding Financial & Payroll Services Panel MGT LaFollette (p.28)
SATURDAY	G 3:40 - 5:20 pm 100 min	Productivity Tips for Fast Bank Reconciliations Hands-on (1 of 2) SK Garcia, L. (p.17)	Accountant's Assistant Import from Quickbooks Pro Hands-on (1 of 2) SK Teeple (p.18)	Achieving Efficiencies with GoFileRoom Hands-on (1 of 2) SK John (p.23)	Payroll Year-end Skills Hands-on (1 of 2) SK Hubbard (p.16)	FileCabinet CS: Tips for Managing Your Paperless Workflow SK Kellerhals (p.23)	Introduction to Accounting CS SK Knapp (p.17)	GoSystem Tax Electronic Filing Essentials SK Stanifer (p.21)	Productivity Tools: Planner CS & Toolbox CS SK Meyer (p.19)	Practice CS Staff Management Essentials SK Butler (p.22)	Security Concerns for Today's CPA Firm SK James (p.25)	Engagement CS for Accounting & Audit Workflow SK Wood (p.18)	Scanning Efficiencies & Best Practices SK Howard (p.24)	What's "Cool" in Technology These Days SK Courtney (p.24)	Maximizing Performance of the CS Professional Suite on Your Network SK Guthrie (p.24)	Next Generation Accounting Firm MGT Root (p.27)
	H 8:30 - 9:20 am 50 min	Productivity Tips for Fast Bank Reconciliations Hands-on (2 of 2) SK Garcia, L. (p.17)	Accountant's Assistant Import from Quickbooks Pro Hands-on (2 of 2) SK Teeple (p.18)	Achieving Efficiencies with GoFileRoom Hands-on (2 of 2) SK John (p.23)	Payroll Year-end Skills Hands-on (2 of 2) SK Hubbard (p.16)	Social Networking 101 SK Hoeft (p.26)	Getting Even More Out of UltraTax CS! SK Godbee (p.18)	GoSystem Tax: What's New SK Witherow (p.20)	Improving Productivity with Practice CS SK Spencer (p.21)	UltraTax CS Source Data Entry & OCR Processing SK McCarty (p.20)	Getting Even More out of Outlook 07 MGT Beattie (p.28)	Optimizing Software Integration within the CS Professional Suite & Beyond SK Mansfield (p.26)	Thinking About a Move to Virtual Office CS? SK McCowan (p.22)	Disaster Preparedness MGT Bourdeaux (p.27)	Experience the Competitive Edge with Checkpoint SK Hernandez (p.27)	UltraTax CS Client Documents: Boot Camp for the "Print If" Function MGT Leuthner (p.28)

CPE Field of Study Key:  
 SK Specialized Knowledge  
 T Taxation  
 MGT Management

Session number → 1  
 Session title → UltraTax CS Setup Essentials  
 Hands-on class → Hands-on  
 More than one session is required to complete workshop → (1 of 2)  
 CPE field of study → XX  
 Witherow (p.X) → Instructor  
 Page where workshop is described →

Workshop is NEW this year  
 Sessions that are part of one workshop are similarly shaded

\* An additional fee is charged for each hands-on course to help defray the cost of additional computer equipment. Two participants will be assigned to each computer.